

September 5, 2023

Regular Meeting

7:00 PM

Council for the Township of Killaloe, Hagarty and Richards met on the above date with Mayor David Mayville and Councillors Harold Lavigne, Bil Smith, Maureen MacMillan, Carl Kuehl, Ted Browne, and Brian Pecoskie in attendance. Also in attendance was Public Works Superintendent Dean Holly and Fire Chief Bob Gareau.

Mayor Mayville chaired the meeting which he opened and called to order.

Mayors Address:

Mayor Mayville reported that in the past three weeks he attended the Irish Gathering, advised it was an outstanding event and noted a special thank you to Community Development Coordinator Chris Neff and the Irish Gathering Committee on a job well done. He attended the AMO conference and indicated that property taxes for the 2024 year will continue to be based on the January 1, 2016 valuation date, Elections Ontario will take over the municipal voters list effective January 1, 2024, and that housing concerns was a major topic that included discussions on attainable affordable housing and homelessness. Mayor Mayville also reported that while at the AMO conference it was discussed that highways and County Roads are being used to transport nuclear waste; questioned if the Township's firefighters were trained to handle situations and suggested looking into this matter to confirm and he reported that cyber security was discussed and inquired if the Township has a "specific cyber internet plan" within our insurance policy. Mayor Mayville asked that CAO/Clerk – Treasurer Gorgerat investigate. Mayor Mayville reported that he attended County Council and advised that a highlight from the meeting included the radio dispatch system which will cost \$360,000.00 and will be split between respective Townships by a weighted vote. And lastly, Mayor Mayville reminded Council of the Killaloe and Area Lions Club celebration on September 9th, the Killaloe Seniors Friendship Club will be hosting their celebration on September 16th and that Council received information on development charges from the County of Renfrew and noted that it is important correspondence to review.

Pecuniary/Financial Interest:

No pecuniary/financial interest was declared.

Delegates:

County of Renfrew Director of Public Works and Engineering Lee Perkins was in attendance and invited to address Council. Mr. Perkins introduced CAO/Clerk Craig Kelly, Manager of Capital Works Taylor Hanrath and Chair of Operations Glenn Doncaster who were also in attendance. Mr. Perkins advised that he was in attendance to answer questions of Council as it relates to the pedestrian crosswalks.

Councillor MacMillan advised Mr. Perkins that it was her suggestion to invite him to a meeting as there was a lot of kerfuffle and misunderstanding about the pedestrian crosswalks, and noted that there are pedestrian concerns of getting from one side of the street to the other, that it was found in newspaper articles where it was reported that there were two incidents of children being hit by vehicles on Queen Street and indicated that the Township has two schools on either side of Queen Street and no crosswalks. Councillor MacMillan advised that it was reported to Council that a crosswalk would cost approximately \$18,000.00 and asked if Mr. Perkins could comment on this matter. Mr. Perkins advised that as it relates to Policy PW-14 Pedestrian Crossing and Hiking Trail Crossing on County Roads, which was provided to Council, the minimum standard for a pedestrian crosswalk on a County Road requires flashing lights, the approximate cost is \$18,000.00, the Township would be responsible for all costs associated with the installation and the County of Renfrew will be responsible for the costs associated their maintenance.

Councillor MacMillan inquired as to why the County absorbs the costs of the maintenance but not the installation. Mr. Perkins advised that it is the County's policy. Mr. Perkins advised that County roads are built to move goods and services with the safety taken into consideration in the design of the road. Councillor MacMillan inquired if there were any other municipalities in the same situation where a County road passes through their municipality as a main street. Mr. Perkins advised that there are and provided examples.

Councillor MacMillan inquired if the flashing lights that are required are a provincial mandate. Mr. Perkins advised that it was the mandate of the County.

Councillor Smith asked if Mr. Perkins could speak on the courtesy crosswalks which are in the Township of Madawaska Valley. Mr. Perkins advised that those courtesy crosswalks are installed on a "connecting link" and they would not be allowed on a County road. Mayor Mayville advised that the road in which the courtesy crosswalks are located on are maintained by the municipality.

Council discussed this matter at length.

Mayor Mayville advised the guests in the gallery that Mr. Perkins was invited at Council's request to answer questions on the pedestrian crosswalks and that guests in the gallery are not permitted to ask questions or provide comments.

Mayor Mayville confirmed with Mr. Perkins that the "Firefighters Green Flashing Lights Awareness" signage would cost approximately \$42.00 each with the County performing the evaluation as it relates to location. Mr. Perkins advised that if the Township has locations in mind the County will take into consideration those locations and that the approximate cost is \$42.00 each.

Councillor Kuehl inquired when the speed painting will be completed on Queen Street. Mr. Perkins advised that this matter will be completed by the County's paint contractor later in the season as the paint is a thermoplastic material and there is a special procedure to apply it to the roadway. Mayor Mayville inquired if the painting of the sides of the road (Queen St) would take place at the same time. Mr. Perkins indicated that he hoped that it would.

Councillor Pecoskie inquired if the "Firefighters Green Flashing Lights Awareness" signage that is placed on the sides of County roads are always at the cost of the municipality. Mr. Perkins advised yes because they are over and above the minimum offered by the County.

Mayor Mayville inquired if the Township acquires the "Firefighters Green Flashing Lights Awareness" signage or any other signage from another source would the County still install them on County roads. Mr. Perkins advised yes they would.

CAO/Clerk Kelly thanked Council for inviting them to the meeting. CAO/Clerk Kelly addressed Council clarifying the weighted value assessment costs of the fire dispatch system as reported by Mayor Mayville will be divided up respective to the municipality's assessment. CAO/Clerk Kelly noted that he hopes that Council is encouraged by the hardening of the shoulders taking place along County roadways, and he indicated that it is now embedded in policy that when a resurfacing of a County road takes place, so will the hardening of the shoulders. CAO/Clerk Kelly advised that as the County starts their budget process they will be reaching out to Public Works Superintendent Dean Holly to inquire about upcoming projects to investigate if they align with the County's and if there are potentials for shared services, shared tendering or if the disposal of County assets would be of benefit to the Township. CAO/Clerk Kelly advised that there is constant communication between the County and the Township and that they are happy to do more if needed and he thanked the Township for their cooperation over the years.

Mayor Mayville advised that Council is in appreciation of what the County does for the Township and as new Council are very grateful that they were able to come to a meeting to collaborate. He also indicated that when Council and staff reach out, County staff are always cordial and outstanding.

Councillor Browne thanked the County for the hardened shoulders, as he drives Round Lake Road on a daily basis and indicated that it is a great safety feature.

Mr. Perkins advised that the County's Public Works Department is working on a request for making Simpson Pit Road and Round Lake Road "Community Safety Zones" allowing for speed fines to be doubled if caught speeding on those roadways, unfortunately Round Lake Road is designed for highway speed and for speed limits to be lowered, a community facility and/or school needs to be present.

Mr. Perkins also discussed the enhanced traffic warning devices and made note that speeding is an issue in all of Renfrew County and that any data collected is shared with local O.P.P. Detachments. Public Works Superintendent Holly advised that the speed sign that was installed in Killaloe did not retain the data and he inquired with Mr. Perkins if another speed sign could be placed again in Killaloe to record data. Mr. Perkins advised that the Township would be placed on the list.

Mr. Hanrath advised that the minimum standards that were discussed earlier are based on the Ontario Traffic Manuals.

Ms. Rose-Anne Boucher was in attendance and asked if she could ask one procedural question. Mayor Mayville advised that she would have to be on the agenda as a delegation to address Council. Ms. Boucher inquired if Ms. Davis was invited to attend the meeting as it was the same topic Ms. Davis was involved in previously. Councillor MacMillan indicated that she advised Ms. Davis that the County would be in attendance and if Ms. Davis wanted to ask questions of Council she should ask to be a delegation.

Council thanked Mr. Perkins and Mr. Hanrath, Mr. Kelly and Mr. Doncaster for their attendance at which time they left the meeting.

Councillor Browne indicated that if Ms. Boucher continues to interrupt Council that she would no longer be welcome at meetings as the roles and responsibilities of delegates and guests are stated in the procedural by-law.

Minutes:

Moved by Maureen MacMillan
Seconded by Harold Lavigne

Motion to approve the minutes of the Regular Council meeting of August 15, 2023 open & closed sessions. Carried.

Moved by Harold Lavigne
Seconded by Bil Smith

Motion to approve the minutes of the Emergency Management Program Committee meeting of August 29, 2023 open session. Carried.

Reports:

Fire Chief:

Fire Chief Bob Gareau was present and invited to give his report. Fire Chief Gareau reported that, as it relates to fire; operations included a fire alarm call on Eno Road on August 18, a CO alarm call on Queen Street on August 22, a motor vehicle collision on Round Lake Road at Gunn's Road on August 23 as well as on Paugh Lake Road with an automatic response on August 25 and ongoing activities include; weekly truck checks and monthly equipment checks. Fire Chief Gareau reported that recent events included; the dry hydrant project to dredge the pond at the Round Lake Fire Hall took place on August 18, pick-up of holmatro gear from Ottawa's Fire Chief Paul Hutt on August 22 and he attended the CNL "visit and BBQ" on August 30 and upcoming events include; Renfrew County Fire Chiefs' Meeting in Pembroke on September 6 and December 6, bi-monthly meetings on September 12 and November 28 and support at the Loggers' Festival on September 23. As it relates to fire prevention, Fire Chief Gareau reported that monthly ads continue and scheduled training includes; an extrication live scenario at R & R Auto on September 5 and smoke house on September 19. And lastly, Fire Chief Gareau reported that, as it relates to CEMC, recent events included attending a Protection and Emergency Management Program Committee meeting on August 29.

Fire Chief Gareau inquired if the firefighters job description would be discussed. CAO/Clerk – Treasurer advised that the job description should be reviewed by the Protection and Emergency Management Committee, brought to the attention of the Human Resources Committee for discussion and then brought to full Council for consideration. Council advised

that both Committees would meet on September 11, 2023 at 6:30 pm to discuss and asked that Fire Chief Gareau attend the meeting. Fire Chief Gareau had no objection.

Mayor Mayville advised that he was contacted by some businesses pertaining to a letter they received on Township letterhead from "Community Safety Net Killaloe, Hagarty and Richards Project" and in the letter it was noted that if they wanted to participate a cheque could be sent to an address in Winnipeg. Fire Chief Gareau reported that this program has been used for years and is legal. Mayor Mayville stated that Council was not aware of the letter and the businesses that contacted him were of the opinion that it was a scam. Fire Chief Gareau advised that it was not a scam and that the person heading this program was an O.P.P. Officer in Killaloe and has now moved out West continuing the program. Mayor Mayville indicated that at one time the fire department had revenue opportunities such as selling tickets for the "Ducky Race" and then COVID happened having Community Development Coordinator Chris Neff taking over allowing for this opportunity to continue. Mayor Mayville inquired if the fire department was considering taking back the "Ducky Race". Fire Chief Gareau advised that the Association has been discussing this matter, however, they are having a hard time obtaining volunteers. Mayor Mayville also stated that at one time there was a collection at the Canada Day festivities for the fireworks and Fire Chief Gareau advised that it was the same issue of trying to acquire volunteers. Fire Chief Gareau also advised that as a Firefighters Association they do not have the ability to obtain a lottery licence.

Councillor Lavigne advised that two of the Killaloe, Hagarty and Richards' firefighters approached him at the KHR Car Show and indicated that they were willing to volunteer BBQing at next years car show and he inquired with Fire Chief Gareau if this was just "talk" or was it legitimate. Councillor Lavigne also advised that the money raised would be given to the Association. Fire Chief Gareau indicated that, if at the time of next years KHR Car Show, the Association would gladly assist if volunteers present themselves.

Councillor Smith inquired if the two signs relating to burning within the Township were installed. Fire Chief Gareau advised that they have not, however they are expected to be installed.

Council thanked Fire Chief Gareau for his report at which time he left the meeting.

Public Works Superintendent:

Public Works Superintendent Dean Holly was present and invited to give his report. Public Works Superintendent Holly advised that the summer students have now completed their summer employment and that they excelled in their positions. Public Works Superintendent Holly reported that his department continues with regular road maintenance, grass cutting, cold patching and grading. He advised that the tractor has been repaired and brushing of the sides of the roadways have resumed. Public Works Superintendent Holly reported that his department has been ditching along Mountainview Road, this week they will be installing a culvert on King Street and they will be inspecting all plow trucks and blades to ensure they are operational for the winter season. As it relates to waste management, Public Works Superintendent Holly advised that the RFP for the C & D Grinding was needing to be reported.

Mayor Mayville indicated that two RFP's were received; the first one was from National Grinding Inc. of Renfrew for a lump sum for C & D and bulky waste, couches/chairs/and mattresses in the amount of \$23,000.00 with additional quantities of waste at \$20.00 per m³; and the second RFP was received from 1499545 Ontario Inc. of Sudbury for a lump sum for C & D and bulky waste, couches/chairs/and mattresses in the amount of \$40,000.00 with additional quantities of waste at \$41.88 per m³. Mayor Mayville advised that the RFP's will be reviewed by the Public Works Superintendent and Greenview Environmental to ensure the RFP's are complete and then a decision will be made as to who the contract will be awarded to.

Councillor Kuehl advised that there is brush on the corner of River Street and James Street that needs to be cut as it is obstructing the roadway and on the corner coming up by Freshmart there is a dead spruce and brush that needs to be trimmed/cut as well.

Councillor Lavigne advised that on the Round Lake Road and Albert Street the blue sign "Round Lake Recreation Centre" has fallen down and will need to be installed again.

Council thanked Public Works Superintendent Holly for his report.

CAO/Clerk – Treasurer: CAO/Clerk – Treasurer Tammy Gorgerat was present and invited to give her report. CAO/Clerk – Treasurer Gorgerat advised that the Township Auditor is expected at the office to perform the annual procedural audit on September 26, 27 and 28. CAO/Clerk – Treasurer advised that the procedural audit is designed to test the processes in place to make sure they are working as designed and while performing this audit the Township Auditor will review invoices to make sure they are posted correctly, the bank, property taxes and utility reconciliations will be reviewed to ensure correctness and that they are being processed on time each month, payroll will reviewed to ensure it is being processed and posted correctly, that the remittances regarding payroll are also reconciled correctly and on time each month, capital projects will be reviewed, GL accounts will be reviewed to ensure their balances are in line with the budget and once complete the Auditor and herself will review the provisional budget to ensure costs are in line with the approved budget numbers.

CAO/Clerk – Treasurer Gorgerat advised that Council was provided with a memo from Deputy CAO/Clerk – Treasurer Sharlene Lapenskie and a copy of the by-law for establishing the fire department as requested by the Protection and Emergency Management Committee.

Council thanked CAO/Clerk – Treasurer Gorgerat for her report.

Correspondence:

Minister Steve Clark – Re: Building Faster Fund – filed

Iranian Academics Society; David Afrash – Request for Endorsement – filed

Beaches at Pinecone Park; Todd and Scherry Sylvestre – Water Draw Down – CAO/Clerk – Treasurer to reply with a letter

OV Boss Babes; Holly Molenaar – Partnership Proposal – filed

Kate Murton – Re: Letter/Petition; Concerns of Speeding along Round Lake Road – CAO/Clerk – Treasurer to reply with a letter

Mayor Mayville – Re: Letter from the Minister of Agriculture, Food and Rural Affairs – filed

Mayor Mayville – Re: Information; AMO Policy Update/AMO 2023 Conference – filed

Mayor Mayville – Re: Letter from RLPOA – Council discussed and it was decided that Councillor Pecoskie and Mayor Mayville will get a cost estimate of the signage and report back to Council

Mayor Mayville – Re: Information County of Renfrew "the Details" – filed

Renfrew County regional Science & Technology Fair – Re: Donation Request – will be brought to a Finance Committee for budget deliberations

By-Laws:

Moved by Harold Lavigne

Seconded by Maureen MacMillan

THAT By-Law No. 36 – 2023 being a by-law to authorize the CAO/Clerk – Treasurer to sign a lease agreement with Ford Credit for the Municipal Corporation of the Township of Killaloe, Hagarty and Richards at its Regular meeting held on September 5, 2023 be given its 1st, 2nd and 3rd reading and finally passed this 5th day of September 2023. Carried

New Business:

Councillor Browne advised that at the most recent Songs in the Park the crowd was unbelievable.

Councillor Lavigne inquired with Public Works Superintendent pertaining to the tree installation for the Logger's Sport Festival. Public Works Superintendent Holly advised that it has been discussed and the trees will be installed. Councillor Lavigne also indicated that upon conversations with Mr. Pecoskie, he was advised that some donations have not been picked-up for the Logger's Sport Festival. Councillor MacMillan advised that she will look into this matter.

Councillor Kuehl inquired where the sale of the surplus lands on Queen Street is at. CAO/Clerk – Treasurer Gorgerat indicated that she is awaiting a revised copy of the appraisal which when received will share with Council for review and will then move forward with the sale.

Committee of the Whole:

Moved by Ted Browne

Seconded by Maureen MacMillan

Motion to move into committee of the whole. Carried.

BE IT RESOLVED THAT Council move into a closed meeting pursuant to Section 239 of the Municipal Act, 2001, as amended, for the following reason(s):

- The security of property of the municipality or local board;
- X Personal matters about an identifiable individual, including municipal or local board employees;
- A proposed or pending acquisition or disposition of land by the municipality or local board;
- Labour relations or employee negotiations;
- X Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;
- X Advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
- A matter in respect of which a council, board, committee or other body may hold a closed meeting under another Act;
- Information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown agency of any of them;
- A trade secret or scientific, technical, commercial or financial or labour relations information supplied in confidence to the municipality or local board, which, if disclosed could reasonable be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization;
- A trade secret or scientific, technical, commercial or financial information that belongs to the municipality or local board and has monetary value or potential monetary value; or
- A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board;
- A request under the *Municipal Freedom of Information and Protection of Privacy Act*, if the council, board, commission or other body is the head of an institution for the purposes of that Act; or
- An ongoing investigation respecting the municipality, a local board or a municipally-controlled corporation by the Ombudsman appointed under the *Ombudsman Act*, an Ombudsman referred to in subsection 223.13 (1) of this Act, or the investigator referred to in subsection 239.2 (1).;
- Education or training sessions for council or local boards if the meeting is held for that purpose and if at the meeting, no member discusses or otherwise deals with any matter in a way that materially advances the business or decision-making of the council, local board or committee.

Carried.

Moved by Ted Browne

Seconded by Carl Kuehl

Motion to come out of Committee of the Whole. Carried.

By - Law #37 - 2023 – Confirming By-Law:

Moved by Bil Smith
Seconded by Harold Lavigne

THAT By-Law #37 – 2023 being a by-law to confirm the proceedings of Council of the Township of Killaloe, Hagarty and Richards at its Regular Meeting held on September 5, 2023 be given its 1st, 2nd and 3rd reading and finally passed this 5th day of September, 2023. Carried.

Adjournment

Moved by Bil Smith
Seconded by Maureen MacMillan

Motion to adjourn the Regular Council meeting of September 5, 2023 for the Township of Killaloe, Hagarty and Richards. Carried.

Mayor – Dave Mayville

CAO/Clerk-Treasurer – Tammy Gorgerat