

May 16, 2023

Regular Meeting

7:00 PM

Council for the Township of Killaloe, Hagarty and Richards met on the above date with Mayor David Mayville and Councillors Harold Lavigne, Bil Smith, Maureen MacMillan, Ted Browne, Carl Kuehl and Brian Pecoskie in attendance. Also in attendance was Public Works Superintendent Dean Holly and Fire Chief Bob Gareau.

Mayor Mayville chaired the meeting which he opened and called to order.

Pecuniary/Financial Interest:

Councillors Browne, MacMillan, and Smith to declare at the appropriate time.

Minutes:

Moved by Harold Lavigne
Seconded by Maureen MacMillan

Motion to approve the minutes of the Regular Council meeting held on May 2, 2023 open session. Carried.

Moved by Brian Pecoskie
Seconded by Carl Kuehl

Motion to approve the minutes of the Finance Committee meeting of April 13, 2023 open session. Carried.

Reports:

Fire Chief: Fire Chief Bob Gareau was present and invited to give his report. Fire Chief Gareau reported that as it relates to fire; operations included a burning complaint on Wilno North Road and a brush fire on Mockingbird Road on April 28, a vehicle fire on Mask Road and burning of the brush pile at the waste site on May 1, a burning complaint on North Street on May 9, and a shed fire on Round Lake Road on May 13. Ongoing activities include; weekly truck checks and monthly equipment cheques with recent events including an Officer's meeting on April 27, an Ontario Association of Fire Chief's (O AFC) Trade Show on May 5, a bi-monthly meeting on May 9 and ladder training on May 11. Fire Chief Gareau reported that upcoming events include Killaloe Public School Grade 1 & 2 visit to the Killaloe Fire Hall on May 18, a Renfrew County Fire Chiefs' meeting on June 7, a St. Andrew's Fun Day on June 8, the Canada Day Fireworks on July 1, bi-monthly meetings July 11, September 12, and November 28, a Renfrew County Fire Chiefs' Meeting on September 6 and a Renfrew County Fire Chiefs' meeting on December 6 and as it relates to fire prevention; monthly newspaper ads continue. Fire Chief Gareau reported that training undertaken included; foam, gas fires, water shuttle and PortaTanks on April 25, ventilation on May 2 and hose streams, water supply, hydrants, appliances (Deck Gun) on May 16 and scheduled training included extrication (cribbing and air bags) vehicle rescue on May 23, forcible entry on May 30, overhaul, scene presentation, conservation, cause determination and risk reduction on June 13 and drafting of dry hydrants on June 20 and June 27. As it relates to CEMC; Fire Chief Gareau reported that he attendant the Renfrew County spring freshet meetings on April 27, May 1, May 4, May 8, May 11 and May 15. Fire Chief Gareau advised that he had received the results of the Review of KHR's 2022 Emergency Management Submission and that KHR was found in full compliance for the 13 (thirteen) stated objectives.

Council thanked Fire Chief Gareau for his report and invited him to stay for committee reports.

Public Works Superintendent:

Public Works Superintendent Dean Holly was present and invited to give his report. Public Works Superintendent Holly reported that street sweeping has been completed, half loads are off except for Mask Road from highway 60 to Round Lake Road, cold patching continues, regular road and equipment maintenance continues, one of the trucks are at the Rush Truck Centre in Pembroke awaiting diagnostics, the float is currently at the mechanic's for its safety, hauling of winter sand is almost complete and the 4 day work week starts after the long weekend in May until October. Public Works Superintendent Holly advised that one of the summer students have already started, the bull dozer will

have to go in for repairs, dust layer on roads will be applied accordingly, on May 23, First Aid/CPR training will be taking place and the Killaloe Public School inquired if they could use the stage for their "Fun Day". Council had no objections to this request. And lastly, Public Works Superintendent Holly reported that brushing, ditching and culvert maintenance is taking place when needed and as it relates to waste, he reported on his visit to the landfill in NAW.

Council thanked Public Works Superintendent Holly for his report and invited him to stay for committee reports.

Expenditures:

I Ted Browne declare pecuniary/financial interest with Road & General Voucher 04-2023.

Councillor Browne left the meeting

Moved by Maureen MacMillan

Seconded by Carl Kuehl

Motion to approve Road & General Voucher #04-2023 in the amount of \$301,102.44. Carried.

Councillor Browne returned to the meeting.

CAO/Clerk – Treasurer: CAO/Clerk – Treasurer Tammy Gorgerat was present and invited to give her report. CAO/Clerk – Treasurer Gorgerat advised that she received an email from Justin Allen from Ottawa River Power in regards to a request a letter of support in relation to O. Reg 429/04 amendments which she provided to Council. CAO/Clerk – Treasurer Gorgerat asked that Council review the letter and indicated that if all in agreement she had prepared a motion:

Moved by Bil Smith

Seconded by Harold Lavigne

THAT Council for the Township of Killaloe, Hagarty and Richards hereby directs the CAO/Clerk – Treasurer to provide a letter of comment and support from the Township of Killaloe, Hagarty and Richards on the proposed regulatory amendments to O. Reg 429/04 adjustments under section 25.33 of the GA Regulation Act. Carried.

CAO/Clerk – Treasurer Gorgerat advised that the St. Francis Valley Healthcare Foundation was inquiring if Council would be interested in submitting a team of municipal staff and Council for their second annual Rockathon. Councillor MacMillan indicated that she would participate.

Council thanked CAO/Clerk – Treasurer Gorgerat for her report.

Committee Reports:

Auditor Wil Barr was present and invited to address Council. Mr. Barr provided Council with breakdown of the taxes collected procedure and communicated to Council that every municipality is unique and can not be compared to each other. He reiterated that every municipality is unique because of their demographics, economic conditions, services provided, and the make-up of their assessment. Mr. Barr indicated that depending on what our overall assessment amounts to, dictates what the tax rate will be. Mr. Barr noted key matters that had to be addressed in relation to expenditures during the budget deliberations that normally would not have had to be done was the Queen Street demolition plus the taxes and utility write-offs, the first full year for the new fire hall debenture payment, the first full year for the new tandem plow truck capital lease, the new public works yard study, and the new SCADA computer for the water treatment plant which amounts to approximately \$620,000.00 extra for this year. Mr. Barr indicated that he reached out to Jim Simos the Co-ordinator, Financial Analysis at Ministry of Municipal Affairs to ask the question if there was a rule of thumb for reserves and it was indicated that there was not. Mr. Barr spoke about the value of reserves and where and when to utilize the monies, if and when needed. Mr. Barr also noted that the Ministry reviews, every year, our FIR and provides a financial indicator review respective to our municipality which is broken into two categories; sustainability indicators and flexibility indicators. Mr. Barr indicated that in relation to the 2022 FIR numbers our municipality in relation to the

sustainability locators are noted as being "low risk" in all indicators with the exception of one (taxes receivable) and in the eyes of the Ministry this municipality is financially strong because the sustainability risk is very low. Mr. Barr advised that as it relates to the flexibility indicators they are also noted as being "low risk" as well, providing Council with examples. Mr. Barr reiterated that as a municipality we are financially strong. Mr. Barr indicated that from an audit perspective all audits are done on a risk basis and as it relates to our municipality we are considered "low risk". Mr. Barr advised that the Municipality has won the FIR award from the Ministry in the last three consecutive years and for 2022 we were the first municipality to file our FIR which shows the hard work all departments and department heads and third parties put towards this auditing process. Mr. Barr indicated that then next step is the PSAB budget, and the current numbers are comparative to last years.

Council thanked Mr. Barr for his report.

Mayor Mayville provided all present with documentation related to the budget deliberations and read the following speech;

"Thank you to Will Barr, our accountant, Sue Sheridan who came out of retirement to help us as well as our CAO Tammy Gorgerat.

I would first like to apologize for the delay in presenting this budget. Having four new people at the table, new staff and our earnest efforts to be thorough and comprehensive held things up and we will try to do better in the future.

The budget process began with the department heads examining what was budgeted and spent last year. Then they attempted to forecast what they will spend this year. 2023 draft budgets were then presented by the department heads to the finance committee. You'll see that a lot of our costs this year relate to larger priced projects.

Greenview Environmental for waste sites, OCWA for both water and wastewater plants and the Killaloe and area Library board all made presentations to the finance committee as part of the budget process. Council, along with staff reviewed all budget requests and department heads were asked to review their budgets for further reductions and based on review and final recommendations, a 5% tax rate increase is proposed for 2023. A property valued at \$100,000 will see an increase in the municipal levy of about \$33.86 per year. Our real growth is 1.28%.

This budget affects all 7 of us sitting around this table just like you. I think each of us here were affected by going through the process and hopefully it brought us all together as a group. We turned over a lot of stones to come to grips with this budget knowing it's a difficult time for everyone struggling with rising costs. Council is very aware of these challenges. I was very intrigued to read Gerald Tracy's editorial in The Leader last week. Mr. Tracy's editorial clearly outlined the challenges all municipalities are facing this year. Many municipalities are playing catch up with infrastructure upgrades during a time when costs are unparalleled. The Bank of Canada inflation rate was 5.9% as we started our budget process in January.

The total budget this year of \$6,449,719 is an increase of \$310,024 from the 2022 estimate of \$6,139,695 with \$2,897,382 to be collected through the municipal levy which has increased by \$161,894 over 2022's amount of \$2,735,488. The 2023 budget deliberations were challenging for both council and department heads. There have been several factors attributing to this increase in 2023 comprising of higher supplier costs, 12% insurance increase, utility increases, outsourcing of equipment repairs, demolition costs and overall inflation costs. Council is discussing selling the property on Queen Street and their intention is to transfer sale proceeds back to working fund reserves. Council was diligent in their commitment to provide municipal services to our ratepayers. We left a lot on the table such as 3 additional roads, upgrading the township building, rebranding our township, increasing the clothing and boot allowance for our roads and waste staff and a sound system for Council Chambers.

The balance in the Reserve for Working Funds after a transfer of \$990,257 will be \$1,217,051.95 and using \$100,000 from Road reserves will leave a balance of \$232,080. The capital waterworks reserve will have a zero balance and Investment in ORPC, not including 2023 additions will have a balance of \$17,433.92. The Environmental reserve fund which is set up from waste site tags and tipping fees currently has a balance of

\$170,579.03. As well the municipality has a reserve fund set up for shoreline sales with a balance of \$13,749.88 as of December 31, 2022.

The past three years have proven to be challenging following and during the COVID pandemic and we are now seeing the fallout with respect to increased costs of doing business. Here are some of the department notes:

- Legislative: 2023 estimate - \$228,440 an increase over 2022 actual expenditures of \$31,659 for this department to account for increased number of regular meetings along with in person conferences.
- Administration: The administration budget for 2023 is \$548,383 and is approximately \$16,588 higher than actual costs to reflect server replacement, new projector and changing our mail exchange (email) costs along with an approximate 12% for insurance premiums for 2023. There are also additional auditing fees due to changes in staffing within the administration department.
- Administration Building: This estimate for 2023 is \$71,050 compared to the actual 2022 of \$90,581. In 2022 renovations and repairs to the front entrance of the municipal building were done as well as roof repairs.
- Fire Department: The 2023 department estimates reflect the debenture of the fire hall in the amount of \$155,313 and is lower than 2022 actual as the capital expenditures of \$115,737 is allocated to capital at year end. 2023 estimates include additional training as per the Fire Chief, increased insurance costs and equipment repairs to trucks.
- Policing: The 2023 estimate for the annual requisition for policing costs is \$466,534 which is a decrease of \$6,439 from 2022.
- Roads: The 2023 construction projects are estimated at \$410,000 and will be offset with OCIF and Gas Tax funding along with \$100,000 from road reserves. Minor increases to the majority of road department categories and higher increases were allocated to reflect fuel increases, 12% insurance costs, the 3 year truck lease, preliminary cost to pursue construction of a new works building in the amount of \$150,000, additional snowplowing and sanding this winter, in addition to cold patching a lot of pot holes on our roads and anticipated higher supply costs along with outsourcing of equipment repairs.
- Building Department: Includes Building, Sewage Inspection, Bylaw and Health and Safety. Slight increases over 2022 to cover additional wages for the CBO department.
- Waste Management: Increase in landfilling to cover increase in tipping fees, grinding costs, insurance exporting of household waste.
- Water and Sewage Treatment Plants: OCWA provided a revised 2023 budget forecast for both plants. Slight increases for both plants to cover OCWA operating contract and estimated capital works. A ICIF grant was received to replace the SCADA computer system and the municipality's share will be covered out of reserves.
- Medical Centre: The Medical Centre 2023 budget estimates will increase over 2022 actual by \$4,187 to cover increase in insurance costs and some minor maintenance repairs.
- Community Development: The 2023 budget increased from 2022 actuals which includes \$13,998 for Killaloe Pathways Park and will be funded through the reserves set aside. Community events previously cancelled due to COVID restrictions have been reinstated and overall, 2023 budget estimates are approximately \$33,581 over 2022 actuals.

In conclusion, I will be asking our entire group, including the Treasurer, to make finding new revenue streams a Priority Mandate whether it is a licensing program or a revised tax system for residential trailers or collection of outstanding balances in taxes or water and sewage.

These are only suggestions but working together, council and staff needs to find these new streams. No excuses. Excuses I've heard are 'it's too much work' or 'we won't get the money'. This council absolutely needs to make the attempt before the next budget process begins. Standing pat should not be an option. I'm sure everyone will have lots of questions, so I am continuing my Chat with Dave meet and greets in June.

June 3 – Killaloe IDA – 10 am to 12 noon

June 10 – Eva's Schoolhouse Café – 10 am to 12 noon

June 17 – Engine House Café – 10 am to 12 noon

June 24 – Wilno Tavern – 10 am to 12 noon

Of course, I'm always available by phone, email, or social media.

Thank you."

Mayor Mayville called upon all of Council for their comments/opinions of the budget deliberations. Council shared their comments/opinions.

CAO/Clerk – Treasurer Gorgerat read the following motion:

Moved by Brian Pecoskie

Seconded by Ted Browne

THAT Council for the Township of Killaloe Hagarty and Richards hereby approves the provisional budget as presented at the Finance Committee meeting dated May 3, 2023 with a 5% taxation increase for the Municipal Corporation of the Township of Killaloe, Hagarty and Richards. Carried.

Correspondence:

Mayor Mayville – Re: The Men's Shed – A Social Healthcare Innovation – filed

West Lincoln – Re: Motion in Support of Bill 5 – Stopping Harassment and Abuse by Local Leaders Act Letter to Doug Ford -

Moved by Maureen MacMillan

Seconded by Brian Pecoskie

THAT Council for the Township of Killaloe, Hagarty and Richards hereby supports the resolution from the Township of West Lincoln regarding the support of Bill 5 Stopping Harassment and Abuse by Local Leaders Act and further that this resolution be forwarded to the Honorable Doug Ford, the Premier of Ontario, the Ministry of Municipal Affairs and Housing, the Association of Municipalities of Ontario and local area MPP's. Carried

Honourable Graydon Smith, Minister of Natural Resources and Forestry – Re: Spongy Moth – filed

Mayor Mayville – Re: Information; A/B Discusses its Maximum Debt Limit for Debentures – filed

Mayor Mayville – Re: Information; Our McDougall Community Contest is Back! – filed

Mayor Mayville – Re: Information; WW Pauses Before Proceeding with New Accommodations By-Law – filed

City of Cambridge – Re: Resolution; Highway Traffic Act Amendments – filed

Hon Jim Karygiannis – Re – Opioid Crisis in Our Communities and Municipalities –

Moved by Ted Browne

Seconded by Maureen MacMillan

THAT Council for the Township of Killaloe, Hagarty and Richards hereby requests the Government of Ontario to maintain OHIP coverage for chronic pain treatment and continue to provide much needed care for the people of Ontario and further that a copy of this resolution be forwarded to the Premier of Ontario, the Minister of Health, the Minister of Mental Health and Addictions and local area MPP's. Carried.

Town of Plympton-Wyoming – Re: Resolution in Support of the Region of Waterloo; Removing Addresses on Municipal Election Forms – filed

County of Prince Edward – Re: Resolution New Proposed Provincial Policy Statement – filed

Township of Perth South – Re: Resolution in Support of the City of Stratford Regarding the Use of Long-Term Care Funding to Support Community Care Services – filed

Kristen Callaghan; Board Chair Killaloe Community Resource Centre – Erect a Second Greenhouse at Killaloe Pathways Park –

I Maureen MacMillan declare I have a pecuniary/financial interest regarding correspondence from CRC.

I Bil Smith declare I have a pecuniary/financial interest regarding correspondence from CRC.

Councillors MacMillan and Smith left the meeting.

Moved by Ted Browne
Seconded by Carl Kuehl

THAT Council for the Township of Killaloe, Hagarty and Richards hereby directs the CAO/Clerk – Treasurer to investigate further the possibility of the construction of a second greenhouse at Killaloe Pathways Park and further that the Township Solicitor be contacted in regards to entering into an agreement with the Community Resource Centre for such subject for the Municipal Corporation of the Township of Killaloe, Hagarty and Richards. Carried.

Councillors MacMillan and Smith returned to the meeting.

Municipality of Tweed – Re: Resolution; Hydro/Bell Canada Poles and Infrastructure Coordination

Family and Children’s Services of Renfrew County – Re: Invitation to their Annual General Meeting

By-Laws:

By-Law # 16 – 2023 Being a By-law to Amend Procedural By-Law #27 – 2022

Moved by Maureen MacMillan
Seconded by Ted Browne

THAT By-Law 16 – 2023 being a by-law to amend Procedural By-Law 27-2022 to Govern the Proceedings, Conduct and Calling of Meetings of the Municipal Council and Committees for the Township of Killaloe, Hagarty and Richards at its Regular Meeting held on May 16, 2023 be given its 1st , 2nd and 3rd reading and finally passed this 16th day of May, 2023. Carried.

By-Law # 17 – 2023 Being a By-Law to Establish a Code of Conduct for Members of the Municipal Council and Local Boards for the Municipal Corporation of the Township of Killaloe, Hagarty and Richards

Moved by Brian Pecoskie
Seconded by Ted Browne

THAT By-Law 17 – 2023 being a by-law to Establish a Code of Conduct for Members of the Municipal Council and Local Boards for the Municipal Corporation of the Township of Killaloe, Hagarty and Richards at its Regular Meeting held on May 16, 2023 be given its 1st, 2nd and 3rd reading and finally passed this 16th day of May, 2023. Carried.

By-Law # 18 – 2023 Being a By-Law to Establish a Policy for Council and Staff Relations for the Municipal Corporation of the Township of Killaloe, Hagarty and Richards

Moved by Ted Browne
Seconded by Maureen MacMillan

THAT By-Law 18 – 2023 being a by-law to Establish a Policy for Council and Staff relations for the Municipal Corporation of the Township of Killaloe, Hagarty and Richards at its Regular Meeting held on May 16, 2023 be given its 1st, 2nd and 3rd reading and finally passed this 16th day of May, 2023. Carried.

By-Law # 19 – 2023 Being a By-Law to Adopt All Sums Required for Municipal Purposes During the Year and to Strike the Rates of Taxation for the Year 2023

Moved by Bil Smith
Seconded by Ted Browne

THAT By-Law 19 – 2023 being a by-law to adopt estimates of all sums required for municipal purposes during the year and to strike the rates of taxation for the year 2023 and to further provide for penalty and interest in default of payment thereof for 2023 for the Municipal Corporation of the Township of Killaloe, Hagarty and Richards at its Regular Meeting held on May 16, 2023 be given its 1st, 2nd and 3rd reading and finally passed this 16th day of May, 2023. Carried.

By-Law # 20 – 2023 Being a By-Law to Establish Remuneration Rates for Members of Council

Moved by Ted Browne
Seconded by Bil Smith

THAT By-Law 20 – 2023 being a by-law to establish remuneration rates for Members of Council for the Municipal Corporation of the Township of Killaloe, Hagarty and Richards at its Regular Meeting held on May 16, 2023 be given its 1st, 2nd and 3rd reading and finally passed this 16th day of May, 2023. Carried.

By-Law # 21 – 2023 Being a By-to Appoint Municipal Officers and Set Salaries and Benefits for Township Employees

Moved by Bil Smith
Seconded by Ted Browne

THAT By-Law 21 – 2023 being a by-law to appoint Municipal Officers and set salaries and benefits for Township Employees for the Municipal Corporation of the Township of Killaloe, Hagarty and Richards at its Regular Meeting held on May 16, 2023 be given its 1st, 2nd and 3rd reading and finally passed this 16th day of May, 2023. Carried.

Unfinished Business:

There was no unfinished to discuss.

New Business:

Councillor MacMillan reported that both her and Councillor Smith were approached from members of the community in relation to the idea of a mobile skate park in Killaloe. Councillor MacMillan advised that they met twice, that there is a Trillium Grant available and asked for Council to consider having Community Development Coordinator Chris Neff start the process to investigate the possibility of a potential skate park and apply for the project under the Trillium Grant. CAO/Clerk – Treasurer Gorgerat read the following motion:

Moved by Harold Lavigne
Seconded by Ted Browne

THAT Council for the Township of Killaloe, Hagarty and Richards hereby directs the Community Development Coordinator to investigate the possibility of a potential skate park in the Village of Killaloe under the Ontario Trillium Grant program for the Municipal Corporation of the Township of Killaloe, Hagarty and Richards. Carried.

By - Law #22 - 2023 – Confirming By-Law:

Moved by Ted Browne
Seconded by Harold Lavigne

THAT By-Law 22 – 2023 being a by-law to confirm the proceedings of Council of the Township of Killaloe, Hagarty and Richards at its Regular Meeting held on May 16, 2023 be given its 1st , 2nd and 3rd reading and finally passed this 16th day of May, 2023. Carried.

Adjournment

Moved by Brian Pecoskie
Seconded by Maureen MacMillan

Motion to adjourn the Regular Council meeting of May 16, 2023 for the Township of Killaloe, Hagarty and Richards. Carried.