

**May 5, 2015**

**Regular Meeting**

**7:00 PM**

The Council for the Township of Killaloe, Hagarty and Richards met on the above date with Councillors Ted Browne, John Jeffrey, Brian Pecoskie, Stanley Pecoskie, Carl Kuehl and Debbie Peplinskie present. Mayor Janice Visneskie Moore chaired the meeting, which she opened and called to order.

**Pecuniary/Financial Interest:** No pecuniary/financial interest was declared by any of the council members present.

**Minutes:**

Moved by Stanley Pecoskie  
Seconded by Debbie Peplinskie

Motion to approve minutes of Regular Meeting dated April 21, 2015. Carried.

**Reports:** Community Development Coordinator Maria Mayville was present and gave her report. She asked for and received permission to bring the files and binders related to her work and store them in the basement of the municipal building. She also requested and received permission to attend an information session with regard to the Trillium Grant Program. Ms. Mayville advised that OVCAOS has requested permission to use Station Park on June 12<sup>th</sup>. Council approved the request. Ms. Mayville provided Council with a copy of the Public Facility/Public Property Usage Agreement and advised that it had been reviewed and approved by the Recreation & Culture Committee meeting on May 4, 2015.

Moved by Carl Kuehl  
Seconded by Debbie Peplinskie

Motion to adopt the Public Facility/Public Property Usage Agreement for the Township of Killaloe, Hagarty and Richards. Carried.

Councillor Browne reported that he had met with the furnace contractor to review the heating issues at the Killaloe Rink. The contractor has recommended that a piece of drywall be placed behind the thermostat as it is currently resting against a cement block wall. He also recommended that a switch be attached to the hot water tank so that it can be turned off when not in use, and to ensure that the furnace filters are changed regularly. Council adopted all of the recommendations and asked Councillor Browne to ask the contractor to proceed with the work related to the thermostat and hot water tank. Ms. Mayville was asked to prepare a maintenance schedule check list and add it to the requirements of the rink caretakers' contract for next season.

Ms. Mayville reported that she and Councillor Browne had attended the National Day of Mourning ceremony in Wilno on April 28<sup>th</sup>. Council agreed that if the organizer wants it, Ms. Mayville could offer the township's assistance for the event next year.

**CAO/Clerk-Treasurer:** A Committee of Adjustment meeting is scheduled for May 19, 2015 at 6:30 PM.

**Committee Reports:**

**Roads & Bridges Committee:** Councillor Browne reported that he had received a complaint from Frank Foy that there are two hazardous trees on township property near his property on King Street. Councillor Kuehl was asked to conduct a site visit.

**Personnel Committee:**

Moved by Debbie Peplinskie  
Seconded by Carl Kuehl

Motion to approve minutes of Personnel Committee dated April 15 and 22, 2015, open and closed sessions. Carried.

**Culture & Recreation Committee**

Moved by Brian Pecoskie  
Seconded by Debbie Peplinskie

Motion to approve minutes of Recreation Committee dated March 24, 2015. Carried.

**Water & Sewage Committee:** Councillor Kuehl will contact OCWA to arrange a tour of the water and wastewater treatment plants for Council on June 23, 2015 at 7:30 PM.

**Severances:**

Moved by Stanley Pecoskie  
Seconded by Carl Kuehl

Motion to approve Severance B26/51(1). Carried.

Moved by Stanley Pecoskie  
Seconded by Carl Kuehl

Motion to approve Severance B27/15(2). Carried.

Moved by Carl Kuehl  
Seconded by Stanley Pecoskie

Motion to approve Severance B28/15(3). Carried.

**By-Laws:**

Moved by John Jeffrey  
Seconded by Ted Browne

Motion for 1<sup>st</sup> and 2<sup>nd</sup> reading of By-Law #09-2015, being a By-Law to establish remuneration rates for members of Council. Carried.

The CAO/Clerk-Treasurer read By-law #09-2015 a first and second time.

Moved by Ted Browne  
Seconded by Brian Pecoskie

Motion for 3<sup>rd</sup> reading of by-Law #09-2015. Carried.

The CAO/Clerk-Treasurer read By-Law #09-2015 a third time short, at which time it was passed by Council.

Moved by Ted Browne  
Seconded by John Jeffrey

Motion for 1<sup>st</sup> and 2<sup>nd</sup> reading of By-law #24-2015, being a By-Law to authorize the execution of an agreement between the Corporation of the Township of Killaloe, Hagarthy and Richards and Product Care Association (PCA). Carried.

The CAO/Clerk-Treasurer read By-Law #24-2015 a first and second time.

Moved by Brian Pecoskie  
Seconded by John Jeffrey

Motion for 3<sup>rd</sup> reading of By-Law #24-2015. Carried.

The CAO/Clerk-Treasurer read By-Law #24-2015 a third time short, at which time it was passed by Council.

Moved by John Jeffrey  
Seconded by Ted Browne

Motion for 1<sup>st</sup> and 2<sup>nd</sup> reading of By-Law #25-2015, being a By-Law to appoint Municipal Officers and set salaries and benefits for all township employees. Carried.

The CAO/Clerk-Treasurer read By-Law #25-2015 a first and second time.

Moved by Brian Pecoskie  
Seconded by John Jeffrey

Motion for 3<sup>rd</sup> reading of By-Law #25-2015. Carried.

The CAO/Clerk-Treasurer read By-Law #25-2015 a third time short, at which time it was passed by Council.

**CAO/Clerk-Treasurer:**

Mayor Visneskie Moore opened RFP submissions for the engineering services for Jack's Creek Crossing with regard to the Round Lake/Foy Provincial Park Corridor Project, with the following results:

Robinson Consultants: Total Base design and tendering - \$49,250; With options including Construction Administration and Field Review Services - \$78,000

Greenview Environmental Management: Total Base design and engineering - \$17,295; With options including Contract Administration, Field Administration, As-Constructed Drawings, Testing and Inspection, Construction Surveying and Layout - \$39,705

McIntosh & Perry: Communication, Field Investigations, Topography Survey and Preparation of Detailed Design - \$47,377.50; Options including Assistance and Advice During Tendering Period and Construction Administration - \$93,987.50

WSP Canada Inc.: Design Phase - \$14,000; Including Option of Construction Phase - \$36,000.

Council agreed to a detailed review the RFP submissions prior to the Special Meeting on May 11, 2015 to award the contract. In addition, Mayor Visneskie Moore and Works Superintendent Clifford Yantha will meet with members of the Road Committee and the SPCRSA on May 8, 2015 at 9:00 AM to review the RFP submissions.

**Correspondence:**

**Township of Hornpayne:** Response supporting the resolution from the Township of Madawaska Valley with regard to high hydro rates – filed.

**College of Physicians and Surgeons of Ontario:** The Council Award of the College of Physicians and Surgeons of Ontario - filed.

**Carmen Krogh:** Information about demand debentures regarding wind turbine facilities, and their impact on the leaseholders – filed.

**Trans Canada:** Community Link – Energy East Pipeline Project Newsletter – filed.

**County of Renfrew:** Renfrew County Woodlot Day – filed; Community Driven Recreation Funding Opportunity - The Next Evolution of Kraft Celebration Tour – forwarded to Maria Mayville and Councillor Brian Pecoskie.

**AMO:** 2015 Ontario budget highlights – filed; Municipal Delegation Request at AMO Conference – Mayor Visneskie Moore is requesting a meeting with the Minister of Transportation with regard to the upcoming provincial review of the law regarding ATVs on public roadways.

**Ontario Forest Industries Association:** Request to support Quebec resolution – filed.

**ORPC:** Notice of AGM – filed.

**County of Renfrew:** Notice of Application for Consent from Joseph and Sylvia Rumleskie – filed; Notice of Application for Consent from Albert and Lorraine Pecoskie – filed.

**OPP:** On Line Self-Reporting information; Calls for Service Information from 2014; Newsletters from AGCO; 2015 Municipal Policing Billing Statement and 2014-2016 Strategic Plan – filed.

**OEA News:** WSIB – major public consultation with regard to Rate Framework – filed.

**Ministry of Citizenship, Immigration and International Trade:** Ontario Medal for Good Citizenship – filed.

**Ontario Nuclear Laboratories:** Options 2015 Skilled Trades and Career Fair – filed.

**MPAC:** Invitation to assessment information sessions for Council – Council gave Mayor Visneskie Moore permission to attend.

**OVBusiness:** Newsletter – filed.

**Carmen Krogh:** Letter expressing appreciation for the services of the Killaloe & District Public Library – forwarded to librarian.

**KHR Heritage and Ecology Centre:** Agenda from April 25, 2015 AGM and minutes from 2014 AGM – filed.

**David Dupuis:** Complaint about property on 21 Ryan Street – The CAO/Clerk-Treasurer was asked to send Mr. Dupuis a letter, with a copy to the residents on Ryan Street who signed the letter, advising that the Township of Killaloe, Hagarty and Richards does not own this property, but will send the By-Law Enforcement Officer to the property to determine if there are health and safety or fire hazard issues with the property.

**Danny Sullivan:** List of complaints – the CAO/Clerk-Treasurer was asked to respond to Mr. Sullivan in this regard.

**Unfinished Business:** Mayor Visneskie Moore reported briefly on her attendance at the OSUM conference in Belleville.

**New Business:** Councillor Brian Pecoskie reported that he had received a complaint from Nancy Levair at Levair's Campsite with regard to the condition of a fence between her property and a neighbouring property. Councillor Pecoskie was asked to tell her that unless there is a health and safety issue, it is an issue between herself and the neighbour.

The CAO/Clerk-Treasurer had provided Council with proposed amendments to the Human Resources Policy with regard to Employee Definitions and Reporting Relationship, Vacation, and Safety Clothing/Footwear, for their review and approval.

Moved by Debbie Peplinski

Seconded by Carl Kuehl

THAT Policy B-1, E-3 and G-5 of the Human Resources Policies & Procedures Manual for the Township of Killaloe, Hagarty and Richards be amended as per policy amendments attached hereto. Carried.

Mayor Visneskie Moore advised that, in response to Council's request for her to make inquiries with regard to proposed municipal tax rate increases in Renfrew County, most are anticipating an increase to their municipal tax rate of between 0-8%.

**Committee of the Whole:**

Moved by Debbie Peplinskie  
Seconded by Ted Browne

BE IT RESOLVED THAT Council move into a closed meeting pursuant to Section 239 of the Municipal Act, 2001, as amended, for the following reason(s):

- The security of property of the municipality or local board;
- X Personal matters about an identifiable individual, including employees;
- A proposed or pending acquisition or disposition of land;
- Labour relations or employee negotiations;
- Litigation or potential litigation;
- Advice that is subject to solicitor-client privilege;
- A matter authorized by another provincial statute;
- X The subject matter relates to the consideration of a request under the Municipal Freedom of Information and Protection of Privacy Act;
- For the purpose of educating or training members of Council

Carried.

Moved by Ted Browne  
Seconded by John Jeffrey

Motion to come out of Committee of the Whole. Carried.

**New Business:**

Moved by Debbie Peplinskie  
Seconded by Ted Browne

Motion to hire Emma Keller as the Swim Instructor and Emma Summers as the Assistant Swim Instructor to run the swim program in the Township of Killaloe, Hagarty and Richards. Carried.

Moved by Stanley Pecoskie  
Seconded by Carl Kuehl

Motion to hire Daren Schutt for curbside/recycling pick up in the Village of Killaloe. Carried.

The CAO/Clerk-Treasurer was asked to send a registered letter to a resident who refuses to adhere to the provisions of the Certificate of Approval for the waste sites, putting himself and others using the site at risk, and jeopardizing the municipal Certificate of Approval for the site.

**By-Laws:**

Moved by Ted Browne  
Seconded by Brian Pecoskie

Motion for 1<sup>st</sup> and 2<sup>nd</sup> reading of By-Law #26-2015, being a By-Law confirming the proceedings of Council at its Regular Meeting dated May 5, 2015. Carried.

The CAO/Clerk-Treasurer read By-Law #26-2015 a first and second time.

Moved by John Jeffrey  
Seconded by Brian Pecoskie

Motion for 3<sup>rd</sup> reading of By-Law #26-2015. Carried.

The CAO/Clerk-Treasurer read By-Law #26-2015 a third time short, at which time it was passed by Council.

**Adjournment:**

Moved by Debbie Peplinskie  
Seconded by Ted Browne

Motion to adjourn Regular Meeting dated May 5, 2015. Carried.

Janice Visneskie Moore  
Mayor

Jean Chedoke  
CAO/Clerk-Treasurer