

**December 8, 2008**

**Special Meeting**

**6:30 PM**

The Council for the Township of Killaloe, Hagarty and Richards met on the above date with Councillors Isabel O'Reilly, Kathy Marion, Ernie Cybulski, Stanley Pecoskie, Carl Kuehl and Debbie Peplinskie present. Mayor Janice Visneskie chaired the meeting, which she opened and called to order.

**Pecuniary/Financial Interest:** No pecuniary/financial interest was declared by any of the council members present.

**Purpose of Meeting:**

To review specific personnel issues;  
To review information from OCWA re: 2009 proposal;  
To review data from the organics diversion program;  
To open tenders for the grinding of construction and demolition waste.

**Delegations:** Works Superintendent Clifford Yantha was present and was invited to address council. Mayor Visneskie explained that council has been discussing various cost cutting measures with relation to the municipal budget. She advised that one of the areas that had been discussed was using wing men for snow plowing operations. She also advised that she had talked to representatives from several municipalities, and none of their organizations use wing men. Mr. Yantha explained that wing men are not used for all of the plowing operations, only those routes where he considers it dangerous for an operator to be plowing by himself. He cited a situation where two people are needed; e.g. if you are stuck on a hill and get out of the truck to put sand on the road, the truck's back brakes will hold, but not the ones on the front. The truck may roll backwards, causing serious injury to the operator or to others travelling the road. He also advised that if you use wingmen during a large snow fall, you can shorten plowing time by 2-3 hours, which in turn, saves truck time and related costs. Council discussed the costs related to having wingmen in the trucks. The CAO/Clerk-Treasurer was asked to bring this figure to a future meeting. Council thanked Mr. Yantha, at which time he left the meeting.

Bryan Symondson Operations Manager, Ottawa Hub, and Jeremy Manning, Cluster Manager from OCWA were present and were invited to address council. Mr. Symondson reviewed a presentation on the Drinking Water Quality Management Standard, as well as the related financial ramifications for the municipal water collection and distribution system. He also distributed information on the Municipal Drinking Water Licensing Program. Mr. Symondson explained that the additional requirements under the DWQMS are the main reason for the proposed \$14,352 increase in the cost from last years' contract price. He explained that OCWA has to develop and maintain an Operational Plan to become the Certified Operating Authority for the municipality. There are 21 elements required by the DWQMS and the plan has to satisfy all 21 elements. The municipality has to endorse the plan, then make an application to the accreditation body for approval of the plan. The plan will also be subject to an annual internal audit and annual maintenance review, as well as an external audit every three years. The estimated cost of the external audit, which will be completed by a firm appointed by the MOE, is between \$3,000 and \$7,000. This cost is in addition to the increase that OCWA is proposing. The deadline for the submission of the DWQMS is April 1, 2010 and OCWA is anticipating that they will be able to submit the draft plan to the municipality by the end of 2009. Mayor Visneskie questioned whether the large increase to next year's cost would be repeated in each of the ensuing years of the proposed five-year contract with OCWA. Mr. Symondson explained that the plan has to be reviewed and maintained each year, and while there would be a cost to do this, it would not be as high as the initial year as it would be spread out over the five year period of the contract. He also explained that every water system has to meet the same 21 elements in DWQMS, regardless of the size of the system. He also told council that, over the past several years there have been many increased cost – e.g. increased cost of the chemicals that are used; companies are merging so there is less competition from suppliers in the water and wastewater industry; requirement for OCWA to train staff and for them to maintain their certification; consumer price index is in OCWA agreements and this has not kept up with the increased cost for water and wastewater systems. Mr. Symondson also advised that the Nutrient Management legislation will lead to increased cost at the Wastewater Treatment Plant as well. The NMP must be in place by January 1, 2010,

and must outline a Biosolids Management plan for the next five years. The municipality will have to ensure that they have 5 years of licensed fields at all times, and must have a contingency plan for disposal of biosolids if fields are not available. The legislation also outlines additional documentation and reporting requirements, and has to be updated annually and resubmitted to MOE. Mr. Symondson also outlined the increased costs relating to chemical/material, regulatory requirements for specific training and the failure of the CPI to keep pace with the increased costs to the water and wastewater industry, as contributing factors to the proposed \$8,508 increase to the cost of the contract relating to the wastewater treatment plant.

Councillor Kuehl asked if the capacity at the water plant is adequate to provide sufficient water and water pressure at the fire hydrants in Killaloe. Mr. Manning will check on this and respond to council is writing. Council thanked Mr. Symondson and Mr. Manning for attending, at which time they left the meeting.

Tyler Peters, President of Greenview Environmental Management, was present and was invited to address council. He presented council with the draft summary report for the 2008 Organic Waste Pilot Project. Mr. Peters highlighted the following results from the pilot project: 59 of the 135 interested participants actually participated in the project, the quality of organics diverted amounted to 3.74 tonnes over the course of the 13 week pilot project, the total of the capital and operating cost of the project was \$33,735 (most of this was covered by a provincial grant), the calculated cost per tonne of the project was \$9,020. Mr. Peters also reviewed the post-project participant survey with council. Several of the respondents said they would participate if the program was in the Red Rock or Round Lake Site. 2008 Project Evaluation indicates high capital cost expenditures for equipment, containers and project management and administration costs, for a relatively minimal diversion quantity of 3.74 tonnes of diverted waste.

Mr. Peters outlined three options for the organic waste diversion program as follows:  
**A** – Continue to offer organic waste depot service at the Killaloe site for any interested resident, commencing in the spring of 2009, until the fall of 2009, and re-evaluate.  
**B**- Continue to offer organic waste depot service at Killaloe site for any interested resident, commencing in the spring of 2009, until the fall of 2009 (Option A), and, expand the organic depot service to the Round Lake and Red Rock Sites.  
**C** – Terminate the organic waste depot program at the Killaloe Site, until such time that the program could be resumed with proven beneficial results.

Council instructed Mr. Peters' to finalize the report in its current format. Council will discuss the future of the organics diversion program in conjunction with budget deliberations.

Tenders for Grinding of C & D Waste were opened by Mayor Visneskie:

NAD-CORE - \$6,500 without GST  
 National Grinding Inc. - \$5,400 without GST

Moved by Ernie Cybulski  
 Seconded by Debbie Peplinskie

Motion to accept the lowest tender from National Grinding Inc. in the amount of \$5,400 (not including GST) for the grinding of construction and demolition waste at the Killaloe Waste Site. Carried.

Council thanked Mr. Peters for attending, at which time he left the meeting.

**Committee of the Whole:**

Moved by Stanley Pecoskie  
 Seconded by Stanley Pecoskie

Motion to go into Committee of the Whole re: personnel. Carried.

Moved by Carl Kuehl  
Seconded by Debbie Peplinskie

Motion to come out of Committee of the Whole. Carried.

**New Business:**

Councillor Cybulski advised that he had received a request from a store owner in Pembroke to dispose of refuse at our municipal waste sites. Council instructed the CAO/Clerk-Treasurer to send him a letter advising that the municipality does not accept waste from other municipalities.

**Unfinished Business:** Mayor Visneskie reported on the Broadband Steering Committee meeting that was held on December 4, 2008. She advised that the committee is moving forward with the application for Broadband Funding, and that one of the issues that will have to be addressed is support for the project. She suggested to the committee that they put a large ad in the newspaper from all six of the partners to the application, and ask that letters of support for the project are directed to the Township of Killaloe, Hagarty and Richards as the lead agency, for inclusion in the application. Council agreed to this suggestion.

The Finance Committee meeting that was scheduled for January 27, 2009 at 7:00 PM has been changed to January 29, 2009 at 7:00 PM.

**Adjournment:**

Moved by Debbie Peplinskie  
Seconded by Stanley Pecoskie

Motion to adjourn Special Meeting dated December 8, 2008. Carried.

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Mayor

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CAO/Clerk-Treasurer