

**August 16, 2011**

**Regular Meeting**

**7:00 PM**

The Council for the Township of Killaloe, Hagarty and Richards met on the above date with Councillors Isabel O'Reilly, John Jeffrey, Ernie Cybulski, Stanley Pecoskie, Carl Kuehl and Debbie Peplinskie present. Mayor Janice Visneskie chaired the meeting, which she opened and called to order.

**Pecuniary/Financial Interest:** No pecuniary/financial interest was declared by any of the Council members present.

**Minutes:**

Moved by Carl Kuehl  
Seconded by Stanley Pecoskie

Motion to approve minutes of Regular Meeting dated August 2, 2011 and Committee of the Whole minutes dated August 2, 2011. Carried.

**Delegations:** Claude Fortin of Fitzgerald Roofing was present and was invited to address Council. He suggested that clarification is required in regard to tipping fees for demolition material. Councillor Cybulski explained that the fees are outlined in the schedule to the Waste Management By-Law, which Mr. Fortin had a copy of, and that material that is brought to the site is either charged a fee per cubic yard, or the fee outlined in the schedule for tandem, triaxle, etc., depending on the amount of material received. Mr. Fortin agreed that he owed the amount indicated on his invoice, but advised that more clarification is required in the fee schedule. Council thanked Mr. Fortin for his presentation, at which time he left the meeting.

**Reports:**

Volunteer Coordinator Maria Mayville was present and gave her report as follows:

Party in the Park was very successful. The library made over \$300 selling food at the event and there were many good suggestions and comments on the event overall.

Killaloe Farmer's Market - Scarecrow Decorating Contest and Display: Ms. Mayville is working with Lynne Postill on this event. Council approved a requested expenditure of \$28.25 to list this event in 101 Things to do in the Valley.

Run/Walk Event: The library is working with Jessica Sernoskie on this event.

Ms. Mayville advised that she is working with minor hockey families in preparation for the upcoming Recreation Committee meeting on September 8, 2011 at 6:30 PM.

Councillor Kuehl advised that repairs are required to boards at the Killaloe Rink to prevent the water from leaking out when it is being flooded. Councillors Kuehl and Cybulski were asked to look into this matter further. Councillor Kuehl also advised that he has been told that more young volunteers would be available, but they don't meet the criteria for volunteering because they do not have a police records check. Ms. Mayville advised that the young volunteers would be supervised, and that it would be the supervisor who would require the police records check. Council agreed to forward inquiries in this regard to Ms. Mayville.

Ms. Mayville will meet with Councillor Cybulski and Mayor Visneskie on August 29, 2011 at 9:00 AM to discuss recreation matters. Council thanked Ms. Mayville for her presentation, at which time she left the table.

Works Superintendent Clifford Yantha was present and gave his report. The Works Department has finished hauling crushed gravel on Red Rock Road, however, they have not yet completed the project on Lisk Road. Council approved the wording for signage for the township garage door indicating that there is a Fire Bay located there.

Council discussed the recent complaints regarding parking on Red Rock Road in the vicinity of Foy Park. Although some people utilize the parking spaces available properly, many are parking on sections of the road allowance in such a manner as to create a dangerous situation. Council asked the CAO/Clerk-Treasurer to prepare a letter for the Mayor to present to the Minister of Natural Resources at the upcoming AMO conference, outlining the safety concerns that have been raised.

Mr. Yantha advised that he had been asked to have the grass and weeds removed from an area beside the Post Office. He explained that the Garden Club had requested a load of mulch, which the Works Department delivered to the site. He advised that weeds and grass are growing up through the load of mulch. Councillor O'Reilly was asked to contact the Garden Club in this regard.

**Severances:**

B85/11 – Brian Briscoe

Moved by Carl Kuehl  
Seconded by Stanley Pecoskie

Motion to approve Severance B85/11. Carried.

B76/11 – Judith Marie Bartell – Mr. Yantha is to conduct a site visit, and report back to Council at the next meeting.

B74/11 – Steven Grieveson

Moved by Stanley Pecoskie  
Seconded by Carl Kuehl

Motion to approve Severance B74/11. Carried.

Mr. Yantha advised that he and Mayor Visneskie had met with representatives from Canada Post regarding the placement of mailboxes along municipal roads. Some are as close as 11 feet from the centre line of the roadway, which will result in them being damaged by the plow during winter snow removal. Mayor Visneskie advised that the Canada Post representatives had advised that they were told by township staff that the municipality does not have a policy on the placement of mailboxes, and that they should have also told them to meet with Works Superintendent Clifford Yantha before indicating placement of the boxes. Although the municipality does not have a policy for the placement of mailboxes, she advised that she couldn't dispute their argument if staff didn't advise them that they should consult with the Works Superintendent if they were planning to locate mailboxes on municipal road allowances. Council asked the Works Superintendent to meet with those whose mailboxes will have to be moved, and come to an agreement with them about the placement.

Councillor Pecoskie advised that repairs are needed to the asphalt on Lake Street in Round Lake Centre. Council asked the Works Superintendent to repair the damaged portion of the street. At the request of Mr. Yantha, Council also agreed to apply a small amount of gravel near the dry hydrant on Simpson Pit Road.

Councillor Peplinskie advised that she had received a request for a reduced speed limit on a portion of County Road 58 near Bonnechere. As this is a county road, Council asked Councillor Peplinskie to inform the person that this issue would have to be addressed to them.

Councillor Kuehl and Mr. Yantha will pick up the dehumidifier for the Killaloe Water Treatment Plant in Ottawa on August 30<sup>th</sup>.

**Examining Accounts:** Road & General Voucher #07-11

Moved by Carl Kuehl  
 Seconded by Debbie Peplinskie

Motion to approve Road and General Voucher #07-11 in the amount of \$301,184.74.  
 Carried.

Council thanked Mr. Yantha for attending, at which time he left the meeting.

Fire Chief Bob Gareau was present and gave his report as follows:

Outstanding business: Ladder truck agreement with the City of Pembroke – pending.

Hammock Replacement: Hammock damaged during fireworks display has been replaced.

Brush Truck: A minor design change was required, and has been approved.

Fire Calls: Three call-outs since the last report – all were recalled. Two were the result of a faulty alarm system. Fire Chief has spoken to home owner, and alarm system is being repaired.

Compliance Report – Completed and submitted to FMO.

Collective Bargaining – Have completed one 2-day session and another one is scheduled for the end of the month.

Recruitment – Job description for captain positions has been completed. Statements of Qualifications for Captains have been completed. Obtaining resignation letters from those who have advised that they have quit the department and who no longer attend training sessions or meetings, but haven't yet submitted letters of resignation. Firefighting equipment from these individuals is being retrieved and will be re-assigned as required.

Established Fire Chief's Office in the Round Lake Fire Hall but internet access hasn't been connected yet. Mayor Visneskie advised that she had received a request from Bob Baldock for Council to consider his offer of free internet service for the library, township office and fire hall, in exchange for his rental fee for the communications tower. Council asked the CAO/Clerk-Treasurer to look into this matter further, and bring information to the next meeting.

Truck Maintenance – Weekly/monthly reports are being produced and required repairs are being addressed.

Fire Hall Maintenance – Damage to the outside of the fire hall is being addressed. Repairs have been made to the garage door opener at the fire hall. Bollards are required in front of the fire halls to prevent damage to halls from vehicles. Council asked Mr. Gareau to obtain pricing on this item.

Emergency exits – Panic bars or paddles are required at both Round Lake and Killaloe Halls. Exit signs have to be installed at the Garage and Round Lake Hall locations. Tritium signs could be purchased as they do not require electrical wiring. Codetronic locks should be installed at all three halls and metal screening mesh attached to the sidelight at the Killaloe Hall. Council asked Mr. Gareau to obtain pricing information on these items.

Open House – The event was a success, however, it was necessary to have the municipal cleaner attend prior to the event to clean the washrooms. The walls at the Killaloe Hall need cleaning and possibly painting. Council agreed to have them cleaned at this time and once this is complete, receive a recommendation from the Fire Chief as to whether anything further is required.

Dry Hydrant – A pump test on the tanker was completed on July 27<sup>th</sup>. This is an annual requirement. The tanker pump is in excellent condition however, the pond adjacent to the fire hall needs to be dredged so that no further damage occurs to the fire pumps. Mr. Gareau advised that he had asked for three estimates to have this done, and had received two by the deadline for submission: Tony Murack - \$1600 plus taxes (\$1808) and Mackie Foy \$1850 plus taxes (\$2090.50) He also advised that a permit is required from MNR for this project, and that the application has been prepared.

Moved by Stanley Pecoskie  
 Seconded by Debbie Peplinskie

Motion to accept the lowest bid from Tony Murack in the amount of \$1808 (taxes included), to dredge the pond at the Round Lake Fire Hall. Carried.

Dry Hydrant Repairs – the head has been replaced and repairs have been undertaken on the hydrant at the northern end of Simpson Pit Road. The hydrant itself is working properly, however, the piping and 1500 gallon retaining tank have been clogged with sludge due to lack of use and will have to be cleaned out before the hydrant can be fully operational.

Dry Hydrant at Tramore Bridge – Soil repairs on property utilized to install the hydrant were not satisfactory to the property owner, so the tarp that had been installed was removed at the request of the owner, and additional topsoil and grass seed were applied. This was satisfactory to the property owner, who has been advised that ongoing maintenance of this section of property will now be her responsibility.

SWOT(Strengths, Weaknesses, Opportunities and Threats) – exercise undertaken at initial meeting with firefighters. Firefighters have indicated the following: Strengths – dedicated volunteers; experienced members; well-trained; 50% of the equipment is good; all local members; KHR has 2.5 fire halls.

Weaknesses/Issues – communications with Council – its use of directives without input; lack of youth; insufficient manpower; age of equipment; people not showing up; no long-term equipment plan; operations and policy decisions; dry hydrants; suspension time; discipline process.

Opportunities – money is available within reason; more training to be scheduled and undertaken.

Threats - Fire Marshal's Office could restrict Fire Department Operations or curtail entirely; failing equipment (dry hydrants); 64 Pumper and 74 Ford safety checks.

Based on the SWOT exercise, Mr. Gareau suggested that he would like to build on the strength of the department by creating another tab on the township's website for the Fire Department. Information for the website would include: the location of the firehalls, specifications of moving stock, rules on open burning, current fire rating information, sections outlining duties of a firefighter, Captain, etc., profile on each firefighter and an application form explaining the demands of the job and what training would be expected to become a department member. Council approved this suggestion.

Radio Communications Equipment – Ryan Communications have replaced the central stations and work is continuing to improve radio reception.

Training Report – Training on ladders and hose streams and techniques has been completed for some of the members of the department. Other required training is ongoing. Training Officers Course – 2 firefighters have finished the formalized training and now have to prepare a final report. Once completed and assessed, they will be able to certify and sign-off on the training received by the firefighters.

Training Required: Legislation 101 – Anyone wanting to take training from the Fire College are required to have Legislation 101 as a prerequisite course. Currently only about 4 firefighters have this required training. Mr. Gareau proposed that arrangements be made to have Bill Bowles, assisted by Mark Mackisoc, deliver this course over a one day period. Council approved this request.

Moved by Carl Kuehl  
 Seconded by Stanley Pecoskie

Motion to approve the costs associated with training the KHR Fire Department on Legislation 101. Carried.

Council also approved the purchase of firefighter gloves at a cost of \$910, plus applicable taxes.

Fire Inspection – Mr. Gareau reported that he has undertaken two fire inspections, one at Unilay and the other at Camp Mishawa. Another is scheduled for 155 Queen Street on September 1<sup>st</sup>.

Mr. Gareau was asked by Council to ensure that his proposals are in keeping with budgeted expenditures for 2011. Mr. Gareau indicated that extrication training is scheduled, which at the outset will not involve every member of the department. Additional members will be trained at a later date. Policies for response to extrication calls and agreements with other municipalities for reimbursement for this service will also have to be in place prior to a return to the provision of this service.

In response to a suggestions from Councillor O'Reilly that some fire department items could be included in an application for a JEPP grant, Mr. Gareau advised that changes to the Round Lake Fire Hall to allow it to be utilized as an overflow centre for evacuees in the case of an emergency, would be the most beneficial use of JEPP funding if it is available.

Council thanked the Fire Chief for his report, at which time he left the meeting.

### **Committee Reports:**

**Waste Management Committee:** The Household Hazardous Waste Day and Waste Electronics Collection Event is being held on August 27<sup>th</sup> from 10:00 AM to 4:00 PM at the Roads Yard at 16370 Hwy. 60. Councillor Cybulski advised that he had been receiving calls from people asking questions and wanting further information or clarification on the issues that were discussed at the August 6<sup>th</sup> Waste Management Strategic Plan Public Meeting. Mayor Visneskie advised that she had received the following requests at the meeting from Krystyna Munroe; that the township pay to have her well tested for chemical contamination - Council refused this request as the distance from her property to the waste site and the fact that her property is located uphill from the waste site, are indicators that it is very unlikely that her well could be impacted by the waste site. Water quality testing that is conducted on a regular basis on three residential wells that are closer to the waste site and are down grade from it have consistently shown no impact from the waste site, therefore, Council did not feel that testing at this property was warranted. A request from Dan Mask for testing of his residential well was also refused for this reason.

A request from Ms. Munro for the township to move her driveway and install a culvert at the township's expense was also refused by Council. Ms. Munro also requested a 911 sign at a second entrance to her property. Council agreed that if she can obtain a second civic address, at her own cost, they had no objection.

Mayor Visneskie and Councillor Cybulski will meet with Tyler Peters of Greenview Waste Management to review the surveys once the deadline for submission has passed.

**Recreation Committee:** Councillor Cybulski advised that another very successful swim program has been completed this year.

**Emergency Plan Committee:**

Moved by Isabel O'Reilly  
 Seconded by Ernie Cybulski

Motion to approve minutes of Emergency Preparedness Committee meeting dated June 22, 2011.

Councillor O'Reilly reported on the August 10, 2011 committee meeting. The committee recommendation is that the municipal generator be started once a month, and that a maintenance log be kept beside the generator to indicate when it has been checked. Councillor O'Reilly advised that she has received a memorandum of agreement between Red Cross and the Township and will review it before submitting it to the CAO/Clerk-Treasurer.

**Killaloe & District Public Library Board:** Council accepted a letter of resignation from Stephanie Graham, and asked the CAO/Clerk-Treasurer to place ads in the local papers and on the municipal website for applicants for this vacancy.

**By-Laws:**

7-2011 – Animal Control By-law – tabled to next meeting.  
 34-2011 – Property Standards – tabled to next meeting.

Moved by Isabel O'Reilly  
 Seconded by John Jeffrey

Motion for 1<sup>st</sup> and 2<sup>nd</sup> reading of By-Law #36-2011, being a by-law to authorize the Mayor and the CAO/Clerk-Treasurer to sign the contribution agreement for funding under the Ontario Small Waterworks Assistance Program, Phase Three – Intake One. Carried.

The CAO/Clerk-Treasurer read By-Law #36-2011 a first and second time.

Moved by Carl Kuehl  
 Seconded by Debbie Peplinskie

Motion for 3<sup>rd</sup> reading of By-Law #36-2011. Carried.

The CAO/Clerk-Treasurer read By-Law #36-3011 a third time short, at which time it was passed by Council.

**Correspondence:**

**Renfrew County United Way:** United Way support for Community Living Renfrew County South's Summer Day Camp – filed; Invitation for Mayor Visneskie to attend the kick off of the 2011 fundraising campaign – filed.

**Ministry of Energy:** Copy of correspondence to Doug Fee, President of Ottawa River Power Corporation re: working together to rebuild and modernize outdated energy systems – filed.

**Ottawa Valley Business:** Newsletter – filed.

**Champlain LHIN:** Living Healthy Champlain Program information – filed; August 10, 2011 Board Minutes Highlights - filed.

**IOWAT:** Eco-friendly products – filed.

**Ontario:** Forest management plan inspection – filed.

**Ecology Ottawa:** Energy efficiency and renewable energy initiatives – filed.

**COPKA:** Information about COPKA and offer to attend a meeting – Council asked the CAO/Clerk-Treasurer to invite COPKA representatives to attend a meeting.

**Bonn Trae Snowmobile Club:** Request to repair trails on road allowances – Council approved this request, provided they get approval from the Works Superintendent prior to the commencement of the work.

**AMO:** Watch File Newsletter – filed; Canada-European Union Comprehensive Economic and Trade Agreement (CETA) and Municipal Governments – filed.

**Calvary Baptist Church:** Request to have their name removed from registration for abandoned cemetery on Wildlife Road – Council approved their request.

**Betty Biesenthal:** Update of summer activities at Bonnechere Park – filed.

**AMCTO:** Integrated Accessibility Regulation information – filed.

**Mike and Melissa Hall:** Waste management meetings questions and suggestions – forwarded to Waste Management Sub-Committee.

**County of Renfrew:** County Contract Newsletter – filed.

**Alcohol and Gaming Commission of Ontario:** Recent changes to regulations under the Liquor Licence Act pertaining to liquor sales – filed.

**AECL:** Chalk River Laboratories application to renew its Operating Licence from the Canadian Nuclear Safety Commission – filed.

**Town of Ingersoll:** Resolution opposing the transfer of authority of vehicle impoundments from the Ministry of Transportation to the OPP and the changes it proposes.

Moved by Stanley Pecoskie

Seconded by Carl Kuehl

Motion to support the resolution by the Town of Ingersoll re: Transfer of authority of vehicle impoundment from the Ministry of Transportation to the OPP. Carried.

**Mitchell Lorbetskie:** Thank you for bursary.

**John Dixon:** Thank you for donation on behalf of Arlene Dixon

**Unfinished Business:** Mayor Visneskie advised that correspondence was received from Jane Sullivan at the August 2, 2011 meeting, requesting that Council implement a noise by-law. The Mayor also advised that she has since received a call from Nancy Levair objecting to the noise around the lake, and saying that it has been excessive this year. Council did not change their original decision, which was not to implement a noise control by-law for the municipality due to the difficulty in establishing criteria for sound emissions that can be clearly measured and enforced.

Mayor Visneskie advised that she will be attending meetings with the Minister of Natural Resources as well as the Minister of Community & Correctional Services at the upcoming AMO conference, to address issues of concern in the municipality; e.g. shoreline erosion and property damage on Round Lake, beaver damage to public and private property, economic impacts from the downturn in the forestry industry, parking issues caused by closed gates at Foy Park, and the economic impacts of the transfer of vehicle impoundment from the MTO to the OPP under Bill 126. A request has also been made for a meeting with the Minister of Environment.

### **Committee of the Whole:**

Moved by Debbie Peplinskie

Seconded by Carl Kuehl

BE IT RESOLVED THAT Council move into a closed meeting pursuant to Section 239 of the Municipal Act, 2001, as amended, for the following reason(s):

- The security of property of the municipality or local board;
  - X Personal matters about an identifiable individual, including employees;
  - A proposed or pending acquisition or disposition of land;
  - Labour relations or employee negotiations;
  - Litigation or potential litigation;
  - Advice that is subject to solicitor-client privilege;
  - A matter authorized by another provincial statute;
  - If the subject matter relates to a request under the Municipal Freedom of Information and Protection of Privacy Act;
- Carried.

Council asked the CAO/Clerk-Treasurer to prepare a job description and ad for a Municipal Document Archive Project.

Council asked the CAO/Clerk-Treasurer to send a copy of the Waste Management By-Law and fee schedules to B-Line Disposal.

**By-Laws:**

Moved by Isabel O'Reilly  
Seconded by Ernie Cybulski

Motion for 1<sup>st</sup> and 2<sup>nd</sup> reading of By-Law #35-2011, being a By-Law confirming the proceedings of Council at its Regular Meeting dated August 16, 2011. Carried.

The CAO/Clerk-Treasurer read By-law #35-2011 a first and second time.

Moved by Debbie Peplinskie  
Seconded by Ernie Cybulski

Motion for 3<sup>rd</sup> reading of By-Law #35-2011. Carried.

The CAO/Clerk-Treasurer read By-Law #35-2011 a third time short, at which time it was passed by Council.

**Adjournment:**

Moved by Debbie Peplinskie  
Seconded by Isabel O'Reilly

Motion to adjourn Regular Meeting dated August 16, 2011. Carried.

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Mayor

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CAO/Clerk-Treasurer